

CLASSIFIEDS vacancies

The place for eThekweni jobs, staff news, calls for proposals, tenders and notices

Applications are invited from suitably qualified persons for the vacancies advertised here

Priority will be given to applicants who are under represented in terms of race, gender and disability within the occupational level of the respective advertised posts. Applicants who have not been contacted within three months from the closing date should consider themselves unsuccessful. An employee may be deployed to any of the office, depot or workplaces of the municipality within its area of jurisdiction. Canvassing councillors or officials in respect of these positions will lead to disqualification of the applicants. Applicants may be required to participate in a comprehensive assessment process and must be deemed competent. Work sample and / or psychometrics test's may be undertaken as part of the selection process. You shall be required to undergo a pre-engagement medical examination to be conducted by a medical officer in the employ of the Municipality.

COMMUNICATIONS UNIT

COORDINATOR: WEB TECHNICAL SUPPORT (6 Months Short-Term Temporary Contract)
R144 570.07/R 187 659.76 pa Grade 10

Communications Unit of the Governance Cluster.

Qualifications (Essential): Relevant 3 years tertiary qualification. Valid code B drivers licence.

Experience (Essential): 2 years relevant experience.

Duties Include: Support the Communications Department by working on programs with regards to: Usability and User Interface (Output: Attractive and highly usable internet and intranet sites). Maintenance (Output: Report problems with the site immediately). Training (Output: Municipal staff able to use content management system).

Standards (Output: Consistent look and feel on the internet and intranet). Editing (Output: Deputize for the Manager: E Communications when necessary. Content (Output: High quality accurate, up to date content appears on the sites) Applications to The Human Resources Administration, Ground Floor, Shell House, 221 Anton Lembede Street, Durban 4001 or PO Box 5892, Durban 4000 or email SHRecruitment@durban.gov.za (Tel 031 311-3172/3173/3167) by Friday, 2011/11/18 at 12.00 (Midday).

ETHEKWINI WATER SERVICES

CUSTOMER SERVICES OFFICER
R144 570.07/R 187 659.76 pa Grade 10

In addition to the basic salary, successful applicants will receive, inter alia, the following benefits, subject to eligibility: Pension; 13th Cheque; Medical Aid; Housing Subsidy; Annual Leave, Sick Leave; and other Allowance, where applicable.

Customer Services Department Duties Include: Supervise and control activities at specified Customer Service Centre in order to utilise and develop resources effectively. Ensuring that subordinate personnel interact with customers in terms of the units vision to provide pay Point service applications, request and submission services, complaints, query and referrals handling services effectively and efficiently. Act in terms of the Water Policy.

Qualification (Essential): Relevant post Matric Certificate. Valid code EB driver's licence

Experience (Essential): 2 years relevant experience. Computer literate.

Experience (Preferred): 3 years relevant Supervisor experience. Applications to The Human Resources Administration Division, Ethekewini Water Services, 3 Prior Road, Durban, PO Box 1038, Durban, 4000 or email Recruitment@dmws.durban.gov.za (Tel 031 3118779/8780) by Friday, 2011/11/18 at 12.00 (Midday).

ELECTRONIC INSTALLER
R101 289.43/R 131 484.04 pa Grade 7

In addition to the basic salary, successful applicants will receive,

inter alia, the following benefits, subject to eligibility: Pension, 13th Cheque, Medical Aid; Housing Subsidy; Annual Leave, Sick Leave, and other Allowance, where applicable.

Mechanical & Electrical Branch

Duties Include: Perform installations, de-installations, general labouring task and routine maintenance, first line maintenance and repairs on Telemetry and associated Electronic Equipment serving the needs of the Water and Sanitation Unit.

Qualification (Essential): Technical Grade 12. (i.e. N3. Basic Electrical or Electronic installation certificate or acceptable alternative) Valid code B drivers licence

Experience (Essential): 12 Months relevant experience.

Qualification (Preferred): N4 Certificate in Electronics or acceptable alternative.

Experience (Preferred): 18 Months relevant experience.

Applications to The Human Resources Administration Division, Ethekewini Water Services, 3 Prior Road, Durban, PO Box 1038 Durban, 4000 or email Recruitment@dmws.durban.gov.za (Tel 031 3118779/8780) by Friday, 2011/11/18 at 12.00 (Midday).

SENIOR CLERK
R83 786.23/R 108 761.70 pa Grade 6

Customer Services Department Duties Include: Supply a service to new and existing customers for all services required at the Customer Services Centre.

Take responsibility for registration, termination and transfer of water and electricity queries. Process applications for new water connections.

Qualification (Essential): Appropriate secondary education.

Experience (Essential): 6 Months relevant experience.

(Preferred): 12 Months relevant experience.

Qualification (Preferred): Matric /Grade 12 Applications to The Human Resources Administration Division, Ethekewini Water Services, 3 Prior Road, Durban, PO Box 1038, Durban, 4000 or email Recruitment@dmws.durban.gov.za (Tel 031 3118779/8780) by Friday, 2011/11/18 at 12.00 (Midday).

ETHEKWINI ELECTRICITY UNIT

MANAGER (SHERQ AND TRAINING)
(Total Remuneration Package R548 763,00/699 113,00 pa Grade 16

Note: Subject to NMC Ratification

Benefits included in the total value of remuneration package (Pension; 13th Cheque; Medical Aid; Housing Subsidy and Car Allowance) are payable in accordance with the rules/requirements of the respective benefit schemes and any revisions that may occur from time to time which may alter the total value of remuneration package. A non-pensionable Market Allowance may be payable in terms of the Scarce Skills Policy.

Technical Support Department, Sherg and Training Branch of eThekweni Electricity.

Duties Include: Effective management, development and functioning of the Operations Safety Branch relating to the design, implementation and monitoring of systems to ensure

compliance with the Occupational Health and Safety Act and associated regulations throughout the Electricity Unit.

This includes monitoring of health services, risk assessments, safety audits, environmental audits, provision of standby personnel, operational training/competency accreditation of all persons engaged in construction and maintenance, investigation into machinery-related incidents, and the introduction of measures to prevent recurrences.

Qualifications (Essential): Registration as a Professional Engineer (Electrical) with the Engineering Council of South Africa Must be in possession of the Electrical Engineer's Certificate of Competency (commonly referred to as the Government Competency Certificate) or be in a position to obtain one within the period of 18 months from date of appointment. **Note:** Failure to obtain this Certificate of Competency, within the 18 month period, may result in the termination of the contract of employment. Must pass a proficiency test, set by the department, to prove sufficient general knowledge of the OHS Act and Regulations and management of health, safety and environmental systems. Valid code EB driver's licence

Experience (Essential): Extensive experience in the electricity supply industry and a sound knowledge of health, safety and environmental systems of large electricity distribution undertakings. Proven ability to manage staff. Good command of the English language and ability to draft concise reports, correspondence, etc. **(Preferred):** Considerable knowledge and experience (minimum of 15 years) in the electricity supply industry and on health, safety and environmental systems.

Experience with and knowledge of eThekweni Electricity's transmission, distribution and reticulation systems, and technical /management practices. Successful applicants will be required to undergo and pass a mandatory pre-employment medical assessment to determine fitness to perform the duties of the post

Applications must be lodged at the Human Resources Administration Division, Electricity Unit, 1 Jelf Taylor Crescent, (Opp Kingsmead Cricket Stadium) Durban 4001 or P O Box 147, Durban 4000, or email jobs@elec.durban.gov.za Enquiries: 031 311 9166/9517/9123 by Friday, 2011/11/18 at 12.00 (Midday).

QUALIFIED ELECTRICIAN, TECHNICIAN OR ENGINEER

A fantastic opportunity is available to enter into permanent employment with eThekweni Electricity in the City of Durban and become part of its team to create a world-class electrical utility. EThekweni has won the Gold Award from the National Energy Regulator of South Africa (NERSA) for being the best-run municipal electricity distributor and the Vuna Award for being the best municipality.

In addition to Durban being the perfect place to work and being blessed with balmy weather all year round, successful applicants will enjoy a competitive

salary package with a range of benefits (such as pension fund, medical aid, 13th cheque, payment of re-location expenses, etc.) and a supportive training environment.

To be considered for positions, you will need to be a qualified Electrician, Technician or Engineer having experience in any of the following areas:

1. Designing and planning of medium or high voltage systems.

2. Construction and maintenance of medium or high voltage systems.

3. Operation and control of medium or high voltage systems.

4. Testing and commissioning of medium or high voltage equipment.

5. Construction and maintenance of data, fibre, pilot wire, or radio and wireless networks.

6. Development and compilation of technical specifications and work procedures.

7. Technical training of Apprentices and Electricians.

Applications for positions in these fields are required in writing and should include a curriculum vitae, a copy of all qualification and training certificates, a copy of all academic results, and identification document. Applications must be forwarded by email to jobapplications@elec.durban.gov.za or by fax to: 031 311 9242 for the attention of the Human Resources Administration Branch, eThekweni Electricity.

Applicants will be required to undergo assessments and an interview to confirm the job fit. For any queries, please contact us on: 031-311 9166 / 031-311 9517 / 031 311 9123 during office hours.

SUPERINTENDENT (ELECTRICAL)
Total Remuneration Package R350 931,00/442 275,00 pa Grade 12

Benefits included in the total value of remuneration package (Pension; 13th Cheque; Medical Aid; Housing Subsidy and Car Allowance) are payable in accordance with the rules/requirements of the respective benefit schemes and any revisions that may occur from time to time which may alter the total value of remuneration package. A non-pensionable Market Allowance may be payable in terms of the Scarce Skills Policy.

Procurement and Infrastructure Cluster, Electricity Unit, HV Operations Department, HV Cables Branch.

Duties Include: Manage a group carrying out the maintenance and/or construction work associated with the High/Medium Voltage infrastructure in the most effective and efficient manner.

Qualifications (Essential): Qualified electrician who has served an apprenticeship recognized by the Department of Labour. In possession of a NTC2 or NCV3 in electrical engineering from a Further Education and Training College registered with the Department of Education. Valid code B or EC1 driver's licence, as applicable, or be able to obtain one within 6 months of the date of appointment. Professional Driving Permit (PrDP) or obtain one within 6 months of the date of appointment if required. Trained in First Aid or be trained within 6 months of the date of appointment. (For posts requiring switching) Must be authorized in terms of eThekweni Electricity's System

Operating Regulations to operate on medium and high voltage systems up to and including 275 kV, or be in a position to become authorized within 9 months of appointment. Must pass a proficiency test, set by the department, to prove sufficient general knowledge of HV plant fundamentals and philosophies.

Experience (Essential): Min of 5 years as a competent Electrician in terms of Code of Practice. A/16 for the specific duties and responsibilities of the post. Min 3 years experience in the installation and maintenance of the types of equipment associated with the HV Operations to which the particular post is related. Successful applicants will be required to undergo and pass a mandatory pre-employment medical assessment to determine fitness to perform the duties of the post

Applications must be lodged at the Human Resources Administration Division, Electricity Unit, 1 Jelf Taylor Crescent, (Opp Kingsmead Cricket Stadium) Durban 4001 or P O Box 147, Durban 4000, or may be email jobs@elec.durban.gov.za (Tel 031 311 9166/9517/9123) by Friday, 2011/11/18 at 12.00 (Midday).

CHIEF TECHNICIAN
Total Remuneration R389 506,00/ 492 373,00 pa Grade 13

Benefits included in the total value of remuneration package (Pension; 13th Cheque; Medical Aid and Housing Subsidy and Car Allowance) are payable in accordance with the rules/requirements of the respective benefit schemes and any revisions that may occur from time to time which may alter the total value of remuneration package. A non-pensionable Market Allowance may be payable in terms of the Scarce Skills Policy.

Technical Support Department, Protection and Test Branch of eThekweni Electricity.

Duties Include: Effective testing and commissioning of substation installations, protection systems and equipment, fault location, mal-operation investigations and acceptance testing of various equipment / materials.

Qualifications (Essential): Registration with the Engineering Council of South Africa (ECSA) as a Professional Technician in Electrical Engineering (Heavy Current). Must pass a proficiency test, set by the department, to prove sufficient general knowledge of test and commissioning fundamentals and philosophies. Valid code B driver's licence. First Aid Certificate or obtain one within 6 months of the date of appointment.

Experience (Essential): Min 3 years relevant experience **(Preferred):** Experience with and knowledge of eThekweni Electricity's distribution and transmission system and technical practices.

Note: This post has a progression facility whereby on meeting certain requirements the employee can progress to the next grade.

Applications must be lodged at the Human Resources Administration Division, Electricity Unit, 1 Jelf Taylor Crescent, (Opposite Kingsmead Cricket Stadium) Durban 4001 or PO Box 147, Durban 4000, or email jobs@elec.durban.gov.za (Tel 031 311 9166/9517/9123) by Friday, 2011/11/18 at 12.00 (Midday).

SENIOR TECHNICIAN
Total Remuneration R350 931,00/ 442 275,00 pa Grade 12

Benefits included in the total value of remuneration package (Pension; 13th Cheque; Medical Aid and Housing Subsidy and Car Allowance) are payable in accordance with the rules/requirements of the respective benefit schemes and any revisions that may occur from time to time which may alter the total value of remuneration package. A non-pensionable Market Allowance may be payable in terms of the Scarce Skills Policy.

Technical Support Department, Protection and Test Branch of eThekweni Electricity.

Duties Include: The effective testing and commissioning of substation installations, protection systems and equipment, fault location, mal-operation investigations and acceptance testing of various equipment/materials.

Qualifications (Essential): National Diploma in Electrical Engineering (Heavy Current) from a University of Technology recognised by the Council on Higher Education AND Registered with the Engineering Council of South Africa as a Professional Technician in Electrical Engineering (Heavy Current). Must pass a proficiency test, set by the department, to prove sufficient general knowledge of test and commissioning fundamentals and philosophies. Valid code B driver's licence. First Aid Certificate or obtain one within 6 months of the date of appointment.

Experience (Essential): Min 3 years relevant experience **(Preferred):** Experience with and knowledge of eThekweni Electricity's distribution and transmission system and technical practices.

Note: This post has a progression facility whereby on meeting certain requirements the employee can progress to the next grade.

Applications must be lodged at the Human Resources Administration Division, Electricity Unit, 1 Jelf Taylor Crescent, (Opposite Kingsmead Cricket Stadium) Durban 4001 or PO Box 147, Durban 4000, or email jobs@elec.durban.gov.za (Tel 031 311 9166/9517/9123) by Friday, 2011/11/18 at 12.00 (Midday).